

ORGANIZATIONAL SHOWCASE TABLE SPACE ORDER FORM



4th Annual International Conference on “Engaging The Other:” The Power of Compassion



November 12-15, 2009
San Mateo Marriott Hotel, San Mateo, California

TERMS AND DETAILS FOR COMPLIMENTARY SPACE

Please type or print clearly in the spaces provided and submit with payment..

Organization or Individual Name: _____

Address: _____

Authorized Agent: _____

Phone: _____ Fax: _____

E-mail: _____ Web Address: _____

WHAT A SHOWCASE TABLE SPACE IS: As an added service, Showcase table displays are provided to a limited number of activist organizations whose work is relevant to the mission of the ETO Conference and who we wish to especially highlight and promote. Tables are placed in the main banquet hall - where all plenary events and most meals occur each of the 4 days (including the conference opening and closing events) for organizations to display information on their work in the world. Over the course of the conference these tables are regularly referred to during plenary events and all-conference gatherings. Participants are encouraged to connect with representatives to learn more about their work, and to possibly support or become involved in it. At closing participants are also referred to these organizations to consider next steps beyond the conference.

HOW AN ORGANIZATION OBTAINS TABLE SPACE IN THIS SPECIAL AREA: Showcase Table space is provided **complimentary** to organizations whose work is **relevant to the mission of the conference**, and who are represented at the table by at least **two full-cost registered representatives**.

(i.e. 2 full-cost registered representatives = a free ½ table space in this designated area).

Organizations would register and pay for their 2 or more representatives and request a space.

* To reserve your space please **verify identities of at least 2 full-cost registered representatives here:**

SHOWCASE TABLE DETAILS:

- Availability: The 4 days of the conference (Thur. Nov. 12th through Sun. Nov. 15th)
- Location: In the main plenary meeting room
- Size: Table space is ½ of either an 8' or 6' table (i.e. either 4 or 3 feet of space), depending on availability at the time.
- Table is set up and monitored by organizations registered representatives.

LOGISTICS:

Exhibitors can set up tables beginning Thursday afternoon November 12th at 2:00 pm, and are asked to remove all materials by Sunday afternoon November 15th at 4:30 pm (2 hours after closing ceremony).

Common Bond Institute

12170 S. Pine Ayr Drive, Climax, MI 49034 USA Ph/Fax: 269-665-9393 Email: SOLweean@aol.com Web: www.cbworld.org